

Assistance Required in Reducing Waiting Time for Processing of Student Visa

Student Name:

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Date of Birth:

(day / month / year)

Having problems making travel plans due to visa application process?

If you need Karlsruhe School of Optics and Photonics help in reducing the waiting time for the processing of your student visa, please state the name of the German embassy you have submitted your application to AND the name of the person who is in charge of processing your application.

Please fill in the following CLEARLY and in CAPITAL letters

Complete name of German embassy

Full name of person in charge of processing your application (if known)

(Title: Dr./ Mr./ Ms.)

Visa application number (must be indicated) : _____

Important notes and conditions:

- 1) Please **attach** your admission letter of KIT and email/ fax it TOGETHER with this form to KSOP (email/ fax number given on top right hand corner of this form)
- 2) Before filling this form and sending it to Karlsruhe School of Optics and Photonics, you should have ALREADY submitted your visa application to the above-mentioned German embassy.
- 3) KSOP will do its best to assist you in this matter but cannot promise / state how long your student visa application would take.
- 4) As soon as you have received your student visa, please
 - a) make your travel plans
 - b) email KSOP immediately with your arrival date.

Date, Location

Student's Signature